



## **Home-Grown in Malvern** **First Aid Policy**

All key members of staff hold current Paediatric First Aid Certificates. All parents are asked at the point of filling out contracts for their child/children if they are happy for staff to give out emergency first aid.

Minor injuries such as bumps and grazes will be treated appropriately, according to current First Aid training, and recorded in the Accidents and Incidents book (purple folder).

In the event of a serious injury to either a child or another adult at the setting, members of staff should follow the following procedure:

- 1)** One or two adults should attend immediately to the casualty, depending on the nature of the injury.
- 2)** The remaining adults should quietly and calmly take the rest of the children into another room where they must be reassured and kept occupied until it is permissible for them to return.
- 3)** If an ambulance is required, the emergency instructions on the playroom wall, next to the telephone, should be followed by the person making the call.

Should an ambulance be required, Ofsted will be notified.

*If the adults at the setting feel that they cannot cope with the situation – at any time – then an ambulance will be called.*

Signed:

Date Reviewed: